## Arbor Trace Homeowners Association

## Access Control Policy

It is the policy of the Arbor Trace Homeowners Association to secure the property from unauthorized vehicle access to the extent possible with the gate access technology installed.

To that end, gate security will be implemented which will provide the following:

- A unique personal access code for each household
- Ability to open the  $43^{rd}$  Avenue SW gate from a phone 2 number slots
- Access codes for vendors with a recurring need to enter Arbor Trace
- Time of day and day of week access of vendors based upon need
- Twenty four hour a day, seven day a week (24/7) access for emergency and critical utility services
- Resident only RFID tag access/exit at the 5<sup>th</sup> Street SW gate
- Temporary codes for use by vendors with a need to enter Arbor Trace on a nonrecurring basis

In addition to the technology based gate security, residents should give their personal access code only to relatives and trusted friends. Compromised personal access codes shall be changed after reasonable efforts are made to notify the resident of the compromised code.

Policy originally approved in 2007 with last revision in January 2022.